

LEGISLATIVE RESOURCE CENTER

EMPLOYEE POST-TRAVEL DISCLOSURE FORM AUG 28 PM 12: 39

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial VES Disclosure Statements of those employees required to file them. In accordance with House Rufe 25, clause 5, you must complete this form and file it with the Clerk of the House, B-106 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1.	Name of Traveler: John Martin
2.	a. Name of accompanying relative:  b. Relationship to Traveler: Spouse Child Other (specify):
3.	08/11/13 08/14/13
	b. Dates at personal expense (if any): or None \[ \square \]
4.	Departure city: Washington, D.C. Destination: Luther, MI Return city: Washington, D.C.
5.	Sponsor(s) (who paid for the trip): Hillsdale College
6.	Describe meetings and events attended: Six (6) sessions over two days covering the U.S. Constitution
	and the founding father's intent for the federal government.
7.	Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):  a.   a completed Sponsor Post-Travel Disclosure Form;
	b. Enthe Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
	c. = page 2 of the completed Traveler Form submitted by the employee; and
	d.   the letter from the Committee on Ethics approving my participation on this trip.
8.	<ul> <li>a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box):</li> <li>b. If not, explain:</li> </ul>
	ertify that the information contained on this form is true, complete, and correct to the best of my owledge.
SIC	GNATURE OF TRAVELER: DATE:
Spem	outhorized this travel in advance. I have determined that all of the expenses listed on the attached onsor Post-Travel Disclosure form were necessary and that the travel was in connection with the ployee's official duties and would not create the appearance that the employee is using public office private gain.
NA	AME OF SUPERVISING MEMBER: DATE:
SIG	GNATURE OF SUPERVISING MEMBER:
	sion date 2/2013 by Committee on Ethics

1	Original	П	Amendment
ilea)	Original		чтепитепи

#### SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1.	Sponsor(s) (who paid for the trip): Hillsdale College				
2.	Travel Destination(s): Rockwell Lake Lodge - Luther, Michigan				
3.		are: August 11,			Return: August 14, 2013
4.	John Martin			information in the state of the	
5.					each individual named in response to Question 4:
		Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
	Traveler	\$788.43	\$237.00	\$165.41	\$30 "The U.S. Constitution: A Reader"
	Accompanying Relative				
6.		onnected to the trip		costs incurred	and not a per diem or lump sum payment. (Signify
		5- 5-		is true, comple	ete, and correct to the best of my knowledge.
		cca Burgess Hillsdale Colleg	e		_ Title: Director of Programs, External Affairs
	I am an officer Address: 33 E		ned organization	n (signify staten	nent is true by checking box):
	Hills	dale, MI 49242			
	Telephone numb	ber: 517-607-23	54		
	Email Address:				
Va	If you have que	estions regarding you			idual if additional information is required. contact the Committee on Ethics at (202) 225-7103.

#### TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. Form (and any attachments) may be faxed to the Committee at (202) 225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 30 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

circumstances, permission will <u>not</u> be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.
Name of Traveler: John Martin
NOTE: Willful or knowing misrepresentations on this form
may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.
I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.  Signature:
Name of signatory (if other than traveler):
For staff, name of employing Member or committee: Tom Cotton (4R-04)  Office address: 415
Telephone number: 222-225-3772
Email address of contact person: John. Martin Lamail house. gov
Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, <u>and</u> these forms are being submitted to the Committee less than 30 days before the trip departure date.
NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.
<b>KEEP A COPY OF THIS FORM.</b> Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.
If there are any questions regarding this form please contact the Committee:  Committee on Ethics 1015 Longworth House Office Building Washington, DC 20515 (202) 225-7103 (phone) (202) 225-7392 (fax)
Travel email: travel.requests@mail.house.gov

## TRAVELER FORM

2. Sponsor(s) (who will be paying for the trip):	1.	Name of Traveler: John Martin
b. Will you be extending the trip at your personal expense?	2.	Sponsor(s) (who will be paying for the trip): Wilshe College
b. Will you be extending the trip at your personal expense?	3.	Travel destination(s):
b. Will you be extending the trip at your personal expense?	4.	a. Date of departure $08/11/13$ Date of return: $08/19/13$
b. If yes:  (1) Name of accompanying relative:  (2) Relationship to traveler:  Spouse    Child   Other (specify):		b. Will you be extending the trip at your personal expense?   Yes No
(3) Accompanying relative is at least 18 years of age:	5.	b. If yes:
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? ☐ Yes ☐ No  b. If yes, explain why the second night of lodging is warranted:  7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☐ Yes ☐ No  NOTE: The agenda should show the traveler's individual schedule, including departure and arrival time and identify the specific events in which the traveler will be participating.  8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  ☐ In's frif will show the Staff to build for five under State of the Constitutions in the itinerary relate to their duties.  ☐ In Staff the Constitutions in for the Staff to build for the constitution of the Constitution o		(2) Relationship to traveler: $\square$ Spouse $\square$ Child $\square$ Other (specify):
sponsored by an entity that employs a registered federal lobbyist or foreign agent and you ar requesting lodging for two nights)?  Yes No  b. If yes, explain why the second night of lodging is warranted:  7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes No  NOTE: The agenda should show the traveler's individual schedule, including departure and arrival time and identify the specific events in which the traveler will be participating.  8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  This fill will show the staff to build for the trip agents involved in planning organizing, requesting, and/or arranging the trip?  Yes No  10. FOR STAFF TRAVELERS:  TO BE COMPLETED BY YOUR EMPLOYING MEMBER:  ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL  I hereby authorize the individual named above, an employee of the U.S. House of Representatives wh works under my direct supervision, to accept expenses for the trip described in this request. I hav determined that the above-described travel is in connection with my employee's official duties and the acceptance of these expenses will not create the appearance that the employee is using public office for private gain.  Date:		(3) Accompanying relative is at least 18 years of age:   Yes No
contributing sponsor forms: Yes No NOTE: The agenda should show the traveler's individual schedule, including departure and arrival time and identify the specific events in which the traveler will be participating.  8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  This Hill was the staff to be hild a further understand the staff to be hild und	6.	sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?   Yes No
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duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  This file will allow the staff to build a further understand of the Constitution's import on legislation. It work on for Mr. Coffon.  9. Is the traveler aware of any registered federal lobbyists, or foreign agents involved in planning organizing, requesting, and/or arranging the trip? Yes No  10. FOR STAFF TRAVELERS:  TO BE COMPLETED BY YOUR EMPLOYING MEMBER:  ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL  I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and the acceptance of these expenses will not create the appearance that the employee is using public office for private gain.  Date:  Date:  Om. Staff should include to their duties.  For the first understand associated associated as a legislative assistant.  Supervised as a legislative assistant and legislative as a legislative assistant.  Supervised as a legislative assistant and legislative as a legislative as a legislative assistant.  Supervised as a legislative as a legislati	7.	contributing sponsor forms: Yes No NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times
This will shope the research and legislation I work on for Mr. Cotton.  9. Is the traveler aware of any registered federal lobbyists, or foreign agents involved in planning organizing, requesting, and/or arranging the trip?   Yes No  10. FOR STAFF TRAVELERS:  TO BE COMPLETED BY YOUR EMPLOYING MEMBER:  ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL  I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and the acceptance of these expenses will not create the appearance that the employee is using public office for private gain.  Date:	8.	Explain why participation in the trip is connected to the traveler's <u>individual</u> official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
9. Is the traveler aware of any registered federal lobbyists, or foreign agents involved in planning organizing, requesting, and/or arranging the trip?   Yes No  10. FOR STAFF TRAVELERS:  TO BE COMPLETED BY YOUR EMPLOYING MEMBER:  ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL  I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and the acceptance of these expenses will not create the appearance that the employee is using public office for private gain.  Date:		This til will allow the staff to build a further understanding of the Constitution's impact on legislation. As a legislative assight
organizing, requesting, and/or arranging the trip?  Yes No  10. FOR STAFF TRAVELERS:  TO BE COMPLETED BY YOUR EMPLOYING MEMBER:  ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL  I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and the acceptance of these expenses will not create the appearance that the employee is using public office for private gain.  Date:		this will shope the research and legislation I work on for Mr. Cotton.
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:  ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL  I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and the acceptance of these expenses will not create the appearance that the employee is using public office for private gain.  Date:	9.	Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?   Yes No
I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and the acceptance of these expenses will not create the appearance that the employee is using public office for private gain.  Date:	10.	
works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and the acceptance of these expenses will not create the appearance that the employee is using public office for private gain.  Date:		ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL
Date: 11/2013 Om ottos		I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for
		111/2013 / Om/otton

#### PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form <u>at least 30 days before the start date of the trip</u>. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1.	Sponsor (who will be paying for the trip):  Hillsdale College	
2.	I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):	
3.	<ul> <li>a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly finance any aspect of the trip  or</li> <li>b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accept funds only from entities that will receive a tangible benefit in exchange for those funds or part of this trip and has enclosed disclosure forms from each of those entities. If "c" is checked, list the names of the additional sponsors:</li> </ul>	
4.	Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  List attached	
5.	Is travel being offered to an accompanying relative of the House invitee(s)?   Yes  No	
6.	Date of departure: 8/11/2013 Date of return: 8/14/2013	
7.	a. City of departure: Washington, D.C.	
	b. Destination(s): Luther, Michigan	
	c. City of return: Washington, D.C.	
8.	I represent that (check one of the following):	
	<ul> <li>a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  or</li> <li>b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  or</li> <li>c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the</li> </ul>	
	trip was de minimis under the Committee's travel regulations.	
9.	Check one of the following:  a. I checked 8(a) or (b) above:   b. I checked 8(c) above but am not offering any lodging:   c. I checked 8(c) above and am offering lodging and meals for one night:   d. I checked 8(c) above and am offering lodging and meals for two nights:   If "d" is checked, explain why the second night of lodging is warranted:	

10.	n hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):
11.	Check one:  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):   N/A - trip sponsor is a U.S. institution of higher education.
12.	For <u>each</u> sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the rip <u>and</u> its role in organizing and/or conducting the trip:  Hillsdale College is an accredited institution of higher learning in Hillsdale, Michigan. Hillsdale
	also hosts public lectures and publishes Constitution and History seminars online. The Constitution
	Retreat consists of educational seminars by Hillsdale College faculty on the philosophical and
	political thoughts of the U.S. Constitution and the Founders.
13.	Inswer parts a and b. Answer part c if necessary.
	. Mode of travel: Air Rail Bus Car Other (Specify:)
	o. Class of travel: Coach Business First Charter Other (Specify:)
	. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:
	represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):  The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  The trip involves events that are arranged specifically with regard to congressional participation:  If "b" is checked:  Detail the cost per day of meals (approximate cost may be provided):  \$15-L + \$22-D = \$37/per person  Provide reason for selecting the location of the event or trip:  Rockwell Lake Lodge is a conference facility owned by Hillsdale College
16.	Name, nightly cost, and reasons for selecting each hotel or other lodging facility:  Hotel name: Rockwell Lake Lodge City: Luther Cost per night: \$140
	Reason(s) for selecting: Hillsdale College owns the facility
	Hotel name: City: Cost per night:
	Reason(s) for selecting:
	Hotel name: City: Cost per night:
	Reason(s) for selecting:

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

#### 18. TOTAL EXPENSES FOR EACH PARTICIPANT:

☐ actual amounts ☐ good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$700	\$420	\$96
For each accompanying relative	\$700	\$420	\$96

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$30	The U.S. Constitution: A Reader published by Hillsdale College
For each accompanying relative	\$ 0	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19.	Check one:  a. I certify that I am an officer of the organization listed below.   Does to be the organization of higher education.
20.	I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
21.	I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.
	Signature: 'Relicen Buy
	Name: Rebecca Burgess \
	Title: Director of Programs for External Affairs
	Organization: Hillsdale Colleg
	Address: 33 E College St; Hillsdale, MI 49242
	Telephone number: 517-607-2354
	Email address: rburgess@hillsdale.edu

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics U.S. House of Representatives 1015 Longworth House Office Building Washington, DC 20515 (202) 225-7103 (phone) (202) 225-7392 (general fax) K. Michael Conaway, Texas Chairman Linda T. Sánchez, California Ranking Member

Charles W. Dent, Pennsylvania Patrick Meehan, Pennsylvania Trey Gowdy, South Carolina Susan W. Brooks, Indiana

Pedro R. Pierluisi, Puerto Rico Michael E. Capuano, Massachusetts Yvette D. Clarke, New York Ted Deutch, Florida



#### ONE HUNDRED THIRTEENTH CONGRESS

# U.S. House of Representatives

COMMITTEE ON ETHICS

July 17, 2013

Daniel A. Schwager Staff Director and Chief Counsel

Joanne White

Administrative Staff Director

Jackie M. Barber Counsel to the Chairman

Daniel J. Taylor Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515–6328 Telephone: (202) 225–7103 Facsimile: (202) 225–7392

Mr. John Martin Office of the Honorable Tom Cotton 415 Cannon House Office Building Washington, DC 20515

Dear Mr. Martin:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Luther, Michigan, scheduled for August 11 to 14, 2013, sponsored by Hillsdale College.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$350 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

K. Michael Conaway Chairman Linda T. Sánchez Ranking Member

Chida J. Zandy

KMC/LTS:jls

# Hillsdale College Constitution Retreat for Congressional Staffers August 11-14, 2013

Name/Position/Office/Contact	Reason Invited
Mr. Chris Armstrong Counsel House Ways and Means Committee 1136 Longworth House Office Building	This individual's professional competances and work focus coorespond to the educational purposes of the program
Washington, DC 20515 chris.armstrong@mail.house.gov 202-225-5522	
Mr. Igor Birman Chief of Staff and Counsel The Honorable Tom McClintock 434 Cannon House Office Building Washington, D.C. 20515 igor.birman@mail.house.gov 202-225-2511 202-503-7933 mobile	This individual's professional competances and work focus coorespond to the educational purposes of the program
Mr. Kent Clark Military Legislative Assistant The Honorable C. W. Bill Young 2407 Rayburn House Office Building Washington, DC 20515 kent.clark@mail.house.gov 202-225-5961	This individual's professional competances and work focus coorespond to the educational purposes of the program
Mr. John Coleman Counsel House Judiciary Committee H2-362 Ford House Office Building Washington, DC 20515 john.coleman@mail.house.gov 202-225-2825	This individual's professional competances and work focus coorespond to the educational purposes of the program
Mr. Doug Coutts Chief of Staff The Honorable Tom Cotton 415 Cannon House Office Building Washington, DC 20515 doug.coutts@mail.house.gov 202-225-3772	This individual's professional competances and work focus coorespond to the educational purposes of the program

Dr. Matt Field This individual's professional competances and work focus Professional Staff coorespond to the educational purposes of the program Committee on House Administration 1309 Longworth House Office Building Washington, D.C. 20515 matt.field@mail.house.gov 202-225-8281 Ms. Leslie Goodman This individual's professional competances and work focus coorespond to the educational purposes of the program Legislative Director The Honorable Virginia Foxx 2350 Rayburn House Office Building Washington, DC 20515 leslie.goodman@mail.house.gov 202-225-2071 Mr. Scott Graves This individual's professional competances and work focus Chief of Staff coorespond to the educational purposes of the program The Honorable Mike Conaway 2430 Rayburn House Office Building Washington, DC 20515-4311 202-225-1783 This individual's professional competances and work focus Ms. Nicole Gustafson coorespond to the educational purposes of the program Policy Advisor and Legislative Counsel House Republican Majority Leader Office H-329, The Capitol Washington, D.C. 20515 nicole.gustafson@mail.house.gov 202-225-4000 This individual's professional competances and work focus Ms. Katherine Halev coorespond to the educational purposes of the program Assistant to the Speaker for Policy House Office of the Speaker H-232, The Capitol

Washington, D.C. 20515

202-225-0600

katherine.haley@mail.house.gov

Ms. Stephanie Hammond
Legislative Assistant
The Honorable Trent Franks
2435 Rayburn House Office Building
Washington, DC 20515-0302
stephanie.hammond@mail.house.gov
202-225-4576

This individual's professional competances and work focus coorespond to the educational purposes of the program

Mr. Justin Harding
Chief of Staff
The Honorable Jason Chaffetz
2464 Rayburn House Office Building
Washington, DC 20515
justin.harding@mail.house.gov
202-224-7751

This individual's professional competances and work focus coorespond to the educational purposes of the program

Mr. Derek Harley Chief of Staff The Honorable Brad Wenstrup 1223 Longworth House Office Building Washington, DC 20515 derek.harley@mail.house.gov 202-225-3164 This individual's professional competances and work focus coorespond to the educational purposes of the program

Ms. Sarah Makin
Director of Conservative Coalitions and State
Outreach
House Republican Study Committee
2338 Rayburn House Office Building
Washington, DC 20515
sarah.makin@mail.house.gov
202-226-9717

This individual's professional competances and work focus coorespond to the educational purposes of the program

Mr. John Maniscalco
Senior Legislative Assistant
The Honorable Scott Garrett
2232 Rayburn House Office Building
Washington, D.C. 20515
john.maniscalco@mail.house.gov
202-225-4465

This individual's professional competances and work focus coorespond to the educational purposes of the program

Mr. Caleb Paxton	This individual's professional competances and work focus
Legislative Assistant/Legislative Correspondent	coorespond to the educational purposes of the program
The Honorable Jeff Duncan	8
116 Cannon House Office Building	
Washington, DC 20515	
caleb.paxton@mail.house.gov	
202-225-5301	
Mr. George Poulios	This individual's professional competances and work focus
Chief of Staff	coorespond to the educational purposes of the program
The Honorable Cathy McMorris Rodgers	
203 Cannon House Office Building	
Washington, DC 20515-4705	
george.poulios@mail.house.gov	
202-225-2006	
Mr. Sam Ramer	This individual's professional competances and work focus
Senior Counsel	coorespond to the educational purposes of the program
B370B Rayburn House Office	
Washinton, DC 20515	
sam.ramer@mail.house.gov	
202-225-5725	
Mr. Alexander Shively	This individual's professional competances and work focus
Senior Policy Adviser	coorespond to the educational purposes of the program
The Honorable Tom Price	
100 Cannon House Office Building	
Washington, DC 20515-1006	
alex.shively@mail.house.gov	
	mi: 1:11 H C : 1 1 C
Mr. Zachary Somers	This individual's professional competances and work focus
Counsel	coorespond to the educational purposes of the program
House Judiciary Committee	
H2-362 Ford House Office Building	
Washington, DC 20515	
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